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(केन्द्रीय विश्वविद्यालय अधिनियम 2009 क्र. 25 के अंतर्गत स्थापित केन्द्रीय विश्वविद्यालय)
कोनी, बिलासपुर – 495009 (छ.ग.)

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List of Courses Focus on Employability/ Entrepreneurship/ Skill Development

Department	: *Social Work*
Programme Name	*: BSW*

Academic Year : 2021-22

List of Courses Focus on Employability/ Entrepreneurship/Skill Development

Sr. No.	Course Code	Name of the Course
01.	SWUATA1	**NGO Management**
02.	SWUATL1	**Counseling Skills For Social Work Practice**
03.	SWUBTA2	**Social Action and Social Movements**
04.	SWUBTL2	**Programme Media in Social Work**

अध्यक्ष
HEAD
समाज कार्य विभाग
Department of Social Work
गुरु घासीदास विश्वविद्यालय
बिलासपुर(छ.ग.)
Bilaspur(Chhattisgarh)

Signature & Seal of HoD

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Scheme and Syllabus

Department of Social Work

Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.)

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Course Credit and Course Name: Bachelor of Social Work (BSW)

Semester I

Semester	Course	Course Code	Course Name	Credits	L/T/P
I	C1	SWUATT1	Beginnings Of Social Work	3	T
	C1-Practical (Field Work Practicum)	SWUALF1	Fieldwork Practicum Based On Beginnings of Social Work	2	P
	C2	SWUATT2	Fundamental Of Social Work	3	T
	C2-Practical (Field Work Practicum)	SWUALF2	Field Work Practicum Based On Fundamental of Social Work	2	P
	GE1	SWUATG1	Fundamental of Social Work	5	T
	AEC1	SWUATA1	NGO Management	2	T
	SEC1	SWUATL1	Counseling Skills For Social Work Practice	2	T
				19	

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Semester II

Semester	Course	Course Code	Course Name	Credits	L/T/P
II	C3	SWUBTT3	Basic Concepts in Psychology	3	T
	C3-Practical (Field Work Practicum)	SWUBLF3	Field Work Practicum based on Basic Concepts in Psychology	2	P
	C4	SWUBTT4	Contemporary Social Concerns	3	T
	C4-Practical (Field Work Practicum)	SWUBLF4	Field Work Practicum Based on Contemporary Social Concerns	2	P
	GE2	SWUBTG2	Contemporary Social Concerns	5	T
	AEC2	SWUBTA2	Social Action and Social Movements	2	T
	SEC2	SWUBTL2	Programme Media in Social Work	2	T
				19	

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Department of Social Work

School of Social Sciences

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Subject: Social Work

Course: Bachelor of Social Work (BSW)

BSW - Semester - I

ABILITTY ENHANCEMENT COURSE (AEC) - 1

Course Code: SWUATA1

Credit:-2

Title of Paper: NGO Management

COURSE OBJECTIVES:

1. Develop an understanding of non-governmental organizations
2. Acquire skills and competence in managing NGOs Course Content
3. To provide managerial training and skills to NGO workers.
4. To impart thelatest and most relevant skills set to a student for a career in this field.

COURSE CONTENT:

Unit-I	• Basic concepts: NGOs, Voluntary Action, Voluntary Organization, Civil Society
	• Organisations Historical development of NGOs in India
	• Conceptual Framework and Historical Development
Unit-II	• Initiating an NGO
	• Formation of By-Laws
	• Registration of NGO
Unit-III	• Managing NGO.
	• Record Keeping, Documentation, Budgeting, Accounting and Auditing
	• Staffing Capacity Building, Training and Development Organizational Behaviour
Unit-IV	• Resource Mobilization and Management

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Unit-V	• Mobilizing Human and Material Resources
	• Fund Raising and Grant-In-Aid
	• Project Planning and Execution , Formulation of Project Proposals
	• Project Implementation, Project Appraisal -Social, Technical and Financial
	• Project Monitoring and Evaluation and Documentation

REFERENCES:

S.No	Author	Title	Publisher	Year
1.	PRIA	Defining Voluntary Sector in India: Voluntary Civil or Non-Profit	New Delhi: PRIA	2001.
2.	PRIA	Historical Background of Non-Profit Sectorin India	New Delhi: PRIA	
3.	Levis., David &Ravichandran, N.	NGO And Social Welfare Administration New Research Approaches	Jaipur: Rawat Publication	2008
4.	Levis., David	The Management of Non-GovernmentalDevelopment Organization an Introduction	London: Rout ledge	2001
5.	Edwards, Michael	The Earthscan Reader on NGO Management	London: Alan Fowler	2002
6.	Dadrawala, N.H.	The Art of Successful Fund Raising	NewDelhi: CAP	2004
7.	Mukherjee, K.K. Mukherjee, S	A Guide Book for Strengthening Voluntary Organizations	Ghaziabad: Gram Niyojan Kendra	1999
8.	Padaki, V. &Vaz, M.	Management Development and Non-Profit Organization	New Delhi: Sage Publication	2004

Outcome

- After completing the course, successful students may find work at NGOs and organizations involved in social welfare activities.
- Understand the procedures for registration of NGOs Enhance the knowledge on the fundamentals of accounting Gain perspectives on the management, financial, leadership
- To create a sense of cooperation integration and unity among the people.
- To motivate the people to take better participation in the developing community programs

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Subject: Social Work

Course: Bachelor of Social Work (BSW)

BSW - Semester - I

SKILL ENHANCEMENT COURSE (SEC) - 1

Course Code: SWUATL1

Credit:-2

Title of Paper: Counselling Skills for Social Work Practice

Objective:

1. Understanding conceptual and theoretical underpinnings of counselling
2. Understand the ethical principles associated with good practice.
3. Gain knowledge on the use of skills and techniques related to counselling

UNIT- I	**Meaning of Counseling**
	• Counseling –Meaning ,Definition, goals and Objectives; counseling process, stage of counseling
	• Counseling situations :Developmental, preventive, facilitative, crisis; general factors and their influences on counseling
UNIT-II	**Process and Principle**
	• Processes of counseling
	• Basic Principles of Counseling
UNIT-III	**Individual and Group Counseling**
	• Individual counseling: Client as a person(Client system as a unit), voluntary and non-voluntary, expectation, Behavior, communication-verbaland non verbal; couple and family counseling
	• Counseling for group: process, advantages and disadvantages; crisis counseling with bereavement affecting communities.
UNIT-IV	**Approaches and Techniques**
	• Approaches to counseling: person centered,rational emotive, transactional analysis, behavioral approaches, gestalt, existential

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approaches, Egan's three stage model, eclectic model
- Techniques of counseling: initiating contact, intact, rapport-establishing, structure, interaction, attending behavior, observation, responding, rating and its interpretation

UNIT-V	**Application of Counseling**
	- Counseling in Social Work Practice; Social Worker as a Counselor
	Application of Counseling in various setting

REFERENCES:

S.No	Author	Title	Publisher	Year
1.	Brearley, J.	Counselling and Social Work.	Buckingham: Open University Press	1991
2.	Brechin, A. and Seden, J.	Communication skills in Communication and Relationships in Health and Social Care.	Milton Keynes: The Open University	2004
3.	Carroll, M. and Walton, M. (eds)	Handbook of Counselling in Organisations	London: Sage	1997
4.	Corey, G.	Theory and Practice of Counselling and Psychotherapy.	California: Brookes Cole	1997
5.	East, P.	Counselling in Medical Settings	Buckingham: Open University Press.	1995
6.	Hetherington, A	The Use of Counselling Skills in the Emergency Services	Buckingham: Open University Press.	2001
7.	Hill, M. and Meadows, J.	The place of counselling in social work, Practice, 4(3): 156–72.		1990
8.	Sheldon, B.	Cognitive-Behavioural Therapy.	London: Routledge	1995
9.	Janet Seden	Counselling Skills in Social Work	Buckingham: Open	2005

Outcome
- Students would gain the requisite competencies and skills for providing Guidance and Counselling in varied spheres.
- Students would gain proficiency in undertaking and reporting of psychological assessment and conducting guidance and counseling programs/sessions.
- Students would gain understanding of the applied and positive perspectives of Guidance and Counselling.
- Students would gain knowledge about theoretical principles and practical processes in Guidance and Counselling and would be able to apply these in research and professional areas.
- To address the group through self-help-group/ NGOs/for community development.

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Subject: Social Work

Course: Bachelor of Social Work (BSW)

BSW - Semester - II

ABILITTY ENHANCEMENT COURSE (AEC) - 2

Course Code: SWUBTA2

Credit:-2

Title of Paper: Social Action and Social Movements

Objectives:

1. Familiarize s with conceptual issues in defining social action and social movements.
2. Provide an over view of evolution of social action as method in social work.
3. Acquaint students with various theoretical perspectives on social movement.

Course Content:

Unit I: Understanding Social Action
☐ Social action: Concept, meaning, scope and strategies
☐ Models of social action
☐ Social action and social change

Unit II: Social Work and Social Action
☐ History of Radical Social Work Practice
☐ Settlement House Movement and Anti-oppressive Social work practice
☐ Critical Social work and Structural Social Work practice

Unit III: Perspectives of Social Action
☐ Concept of conscientisation and critical awareness
☐ Paulo Friere and Saul Alinskey's contribution to Social Action

Unit IV: Social Movements and Social Change
☐ Social Movements: Concept, nature and Components
☐ Classification of Social Movements

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☐Old and New Social Movements, Characteristics of New Social Movements

Unit V: Social Movement in India
☐Overview of Social Movements in India
☐Peasant Movements, Labour movements, Women's movements, Dalit movements, Tribal movements, Environmental Movements

Readings:

1. Khinduka, S.K &Coughlin, B, J1975 A Conceptualization of Social Action. The SocialReview, 49 (1)1-14. (Unit I)
2. Powell, F 2001 The Politics of Social Work. London: SagePublications. (Unit II)
3. Freire, P 1970 Pedagogy of the Oppressed. New York:Continuum. (Unit II)
4. Mullaly, R.P. andMullaly.B.1998 Structural Social Work: Ideology, Theory, andPractice. New York: Oxford University press.(Unit II)
5. Reisch, M & Andrews J. 2002 The Road Not Taken: A History of Radical SocialWork in The United States. New York: Brunner-Routledge. (Unit II)
6. Alinsky, S. 1972 Rules for Radicals. New York: Random House
7. Shah,G. 2002 Social Movements and the State. New Delhi: Sage.(Unit IV)
8. Shah,G 2004 Social Movements in India: A Review ofLiterature, New Delhi: Sage Publication. (Unit IV& V)
9. Siddique, H.Y. 1984 Social Work and Social Action, New Delhi :Harnam Publications. (Unit I, II & III)
10. Siddiqui, H.Y. 1997 Analysis of Literature of Social Action.
11. IndianJournal of Social Work, 58(2), 212-232. (Unit II &III)
12. Singh,R. 2001 Social Movements, Old and New: A Post-Modernist Critique . New Delhi: Sage. (Unit IV &V)
13. Laird, S 2007 Anti-Oppressive Social Work. New Delhi: Sage.(Unit II)
14. Bailey,R and Brake.M. 1975 Radical Social Work, London: Edward Arnold.(Unit II)
15. Langan, M. Lee, P. (Eds). 1989 Radical Social Work Today. Boston: UnwinHyman. (Unit II)

Outcome:

1. Familiarize with the process of social action and movements.

2. Capable to understand the basic and methods social action in addressing the social issues at macro level.

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Subject: Social Work
Course: Bachelor of Social Work (BSW)
BSW - Semester - II
SKILL ENHANCEMENT COURSE (SEC) - 2

Course Code: SWUBTL2
Credit:-2
Title of Paper: Programme Media in Social Work

Objectives

1. Understand the concept of programme media and its importance in social work practice.
2. Develop an understanding of various types of programme media and their effective use in social work realm.
3. Knowledge of Media and Information Literacy in the context of Social Work practice
4. Application of Programme Media in social work practice
5. To use of IEC and programme media in working with diverse population groups

UNIT- I	Meaning & Concept of Program Media
	• Program: Meaning and purpose, Conceptand significance in social work
	• Role of social worker in program planning
UNIT- II	Modes of Program Media
	• Types of Program media: Group discussion, advertisement, flip chart, flash cards, art and craft
	• Interactive games and outdoor exposure
	• Application of program media in varioussettings

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UNIT –III	**Essentials of Program Media**
	• People-centered approach to program media
	• People/target group participation inprogram
	• Basic principles
UNIT- IV	**Program Media for Development Practice**
	• Information Education and Communication - relevance, types, effective usage
	• IEC and Development Practice
	• Participatory communication: groupdiscussion, focus group discussion
UNIT- V	**Mass Communication**
	• Traditional and modern means of masscommunication
	• Propaganda and public opinion Role of mass communication in social change.
	• Media in social work practice;social worker as a Mediator.

Readings:
1. Brown, A. 1994, Group Work, 3rd ed., Ashgate publishing limited, England.
2. Cortright, R. & Hinds, G. 1959, Creative Discussion, TheMacmillian Company, New York.
3. Chen, hueyTsyh (20050, Practical Programme Evaluation- Assessing and Improving Planning, Implementation and effectiveness, Sage Publication, California
4. Gulley, Halbert E. 1972, Discussion, Conference and group process, 2nd ed., Amerind● Publishing Co. Pvt. Ltd., New Delhi
5. Phillips, Helen U. 1962 Essentials of group work skills, Association press, New York.●
6. Trecker, Harleigh B. 1970, Social Group Work- Principles and practices, Association Press, New York.
7. Wholey Joseph S.,Hartry, Harry P.,and New comer Kathryn E (2004), Hand Book of Practical Programme evaluation, 2nd edn., Jossey- Bass , A Wiley Imprint
8. Wilson, G. & Ryland, G. 1949, Social Group Work Practice, Houghton Mifflin Company, TheRiberside Press Cambridge.

Outcome

Outcome

- This course examines students to provide individuals an opportunity to find to what extent his/ her personality must be changed to become good/ socially acceptable.

- Improves socialization among the group members. Integrates goals & achievement of the group members. Unites the members towards achieving the common goal.